



Name: Annette Elliott Rose

Title: Chief Nurse Executive and Vice President, Clinical Performance and Professional Practice

Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - Fiscal 2025 (April 2024 to March 2025)</b>		\$ 6,046.94	\$ 1,492.43	\$ 2,200.34	\$ 491.33	\$ -	\$ 10,231.04
<b>Fiscal 2026-P01</b>		\$ 461.00	\$ -	\$ -	\$ -	\$ -	\$ 461.00
<b>Fiscal 2026-P02</b>		\$ 4,248.40	\$ 468.09	\$ -	\$ 13.47	\$ -	\$ 4,729.96
<b>Fiscal 2026-P03</b>		\$ 456.24	\$ 744.05	\$ 1,135.34	\$ 279.60	\$ -	\$ 2,615.23
<b>Fiscal 2026-P04</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P05</b>							
Hosting Minister for South Shore Site Visit - Bridgewater	Aug-25		16.28		13.47		29.75
Meetings at the HUB - Halifax	May/Jul-25		29.64				29.64
CEO Plenary Session - Halifax	May-25		23.79				23.79
<b>Total - Fiscal 2026-P05</b>			69.71		13.47		83.18
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ 5,165.64	\$ 1,281.85	\$ 1,135.34	\$ 306.54	\$ -	\$ 7,889.37

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Anna Marenick  
Title: Vice President of People, Culture and Belonging  
Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2023 (April 2022 to March 2023)</b>		\$ -	\$ 798.38	\$ -	\$ -	\$ -	\$ 798.38
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		\$ -	\$ 1,441.56	\$ 143.45	\$ 25.63	\$ -	\$ 1,610.64
<b>Total - Fiscal 2025 (April 2024 to March 2025)</b>		\$ 7,304.31	\$ 1,339.25	\$ 3,510.46	\$ 579.18	\$ -	\$ 12,733.20
<b>Fiscal 2026-P01</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P02</b>		\$ 322.65	\$ 58.82	\$ -	\$ -	\$ -	\$ 381.47
<b>Fiscal 2026-P03</b>		\$ 170.35	\$ -	\$ -	\$ -	\$ -	\$ 170.35
<b>Fiscal 2026-P04</b>		\$ -	\$ 107.04	\$ 626.55	\$ 42.12	\$ -	\$ 775.71
<b>Fiscal 2026-P05</b>							
WCB Meeting - Halifax	May-25		25.15				25.15
HR Informed Conference Guest Speaker - Halifax	May-25		28.29				28.29
Eastern College Grad NSHA Award Recipient - Halifax	May-25		5.84				5.84
Support Bargaining Medition Meeting - Halifax	May-25		28.67				28.67
Canada Connects IWF Conference - Halifax	Jun-25		25.60				25.60
Gov't Meetings on Comp Framework - Halifax	Jun-25		25.60				25.60
VP Research Interviews - Halifax	Feb-25		16.61				16.61
Compensation Framework Facilitation - Halifax	Jun-25		25.60				25.60
HR Staff Site Visit - Sydney	Jul-25		206.59				206.59
Meetings at Innovation Hub - Halifax	Jul/Aug-25		42.66				42.66
<b>Total - Fiscal 2026-P05</b>			<b>430.61</b>				<b>430.61</b>
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ 493.00	\$ 596.47	\$ 626.55	\$ 42.12	\$ -	\$ 1,758.14

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: **Bethany McCormick**  
Title: Vice President of Operations, Northern Zone  
Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2021 (April 2020 to March 2021)</b>		-	1,406.57	449.96	329.95	-	\$ 2,186.48
<b>Total - Fiscal 2022 (April 2021 to March 2022)</b>		-	4,258.93	2,140.80	1,635.67	-	\$ 8,035.40
<b>Total - Fiscal 2023 (April 2022 to March 2023)</b>		-	5,003.41	3,784.66	1,261.63	-	\$ 10,049.70
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		486.24	8,508.00	7,769.40	2,117.97	-	\$ 18,881.61
<b>Total - Fiscal 2025 (April 2024 to March 2025)</b>		-	8,957.55	14,925.42	3,095.42	-	\$ 26,978.39
<b>Fiscal 2026 - P01</b>	\$ - \$ - \$		576.41	\$ 56.50	\$ - \$	-	\$ 632.91
<b>Fiscal 2026 - P02</b>	\$ - \$		918.25	\$ 1,411.85	\$ 296.95	-	\$ 2,627.05
<b>Fiscal 2026 - P03</b>	\$ - \$		1,810.78	\$ 1,608.60	\$ 418.73	-	\$ 3,838.11
<b>Fiscal 2026 - P04</b>	\$ - \$		- \$	1,288.19	\$ 104.65	-	\$ 1,392.84
<b>Fiscal 2026 - P05</b>							
Exec Meeting with Donor - Truro	Jul-25		70.30		13.47		83.77
ELT/VP Meetings - Halifax	Jul-25		85.24	177.09	38.68		301.01
Site Visit/Meeting with Site Leads - Truro	Jul-25		87.37		13.47		100.84
OAMH/IWK/MHA Meetings - Halifax	Jul-25		85.24	430.38	37.02		552.64
MHA Site Visit with Federal Minister - Lunenburg	Jul-25		111.34		38.62		149.96
Site Visit/Team Meeting - Truro	Jul-25		80.44		33.67		114.11
VP Meetings/Prep for Standing Committee - Halifax	Jul-25		85.24		31.43		116.67
OE/ELT/SDR - Halifax	Jul-25			430.38	37.77		468.15
Visit with Ghanaian Parliamentary Delegation - Halifax	Jul-25		84.70		20.66		105.36
WONCA Conference - Portugal	Sep-25	729.19					729.19
<b>Total - Fiscal 2026 - P05</b>		<b>729.19</b>	<b>689.87</b>	<b>1,037.85</b>	<b>264.79</b>	-	<b>\$ 2,721.70</b>
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ 729.19	\$ 3,418.90	\$ 5,922.90	\$ 1,141.62	-	\$ 11,212.61

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Brett MacDougall  
Title: Vice President Operations, Eastern Zone  
Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2023 (April 2022 to March 2023)</b>		\$ -	\$ 6,174.68	\$ 2,203.91	\$ 1,298.38	\$ -	\$ 9,676.97
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		\$ 824.13	\$ 11,203.36	\$ 7,087.19	\$ 2,073.23	\$ -	\$ 21,187.91
<b>Total - Fiscal 2024 (April 2024 to March 2025)</b>		\$ 718.18	\$ 12,412.91	\$ 6,290.13	\$ 1,591.68	\$ 30.10	\$ 21,043.00
<b>Fiscal 2026-P01</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P02</b>		\$ -	\$ 1,194.93	\$ 380.75	\$ 103.27	\$ -	\$ 1,678.95
<b>Fiscal 2026-P03</b>		\$ -	\$ 945.40	\$ 883.06	\$ 148.17	\$ -	\$ 1,976.63
<b>Fiscal 2026-P04</b>		\$ -	\$ 1,888.33	\$ 1,629.91	\$ 237.98	\$ -	\$ 3,756.22
<b>Fiscal 2026-P05</b>							
Ops Group 2 Meetings - Antigonish	Jul-25		203.50		13.47		216.97
Site Visit - Baddeck	Jul-25		41.87		13.47		55.34
Periop Annual Review Meeting - Inverness	Jul-25		123.17		38.62		161.79
<b>Total - Fiscal 2026-P05</b>			<b>368.54</b>		<b>65.56</b>		<b>434.10</b>
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ -	\$ 4,397.20	\$ 2,893.72	\$ 554.98	\$ -	\$ 7,845.90

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Candace Thomas  
Title: VP Legal, General Counsel and Corporate Secretary  
Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>							
Total - Fiscal 2025 (April 2024 to March 2025)		\$ -	\$ 166.39	\$ -	\$ -	\$ -	\$ 166.39
Fiscal 2026-P01		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fiscal 2026-P02		\$ -	\$ 51.19	\$ -	\$ -	\$ -	\$ 51.19
Fiscal 2026-P03		\$ -	\$ 25.59	\$ -	\$ -	\$ -	\$ 25.59
Fiscal 2026-P04		\$ -	\$ 66.91	\$ -	\$ -	\$ -	\$ 66.91
Fiscal 2026-P05							
Nothing to report for period.							
Total - Fiscal 2026-P05		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ -	\$ 143.69	\$ -	\$ -	\$ -	\$ 143.69

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Derek Spinney

Title: VP Corporate Services, Infrastructure and Chief Financial Officer

Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2022 (April 2021 to March 2022)</b>		\$ -	\$ 272.06	\$ 141.91	\$ -	\$ -	\$ 413.97
<b>Total - Fiscal 2023 (April 2022 to March 2023)</b>		\$ -	\$ 669.35	\$ -	\$ 45.66	\$ -	\$ 715.01
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		\$ -	\$ 764.31	\$ -	\$ -	\$ -	\$ 764.31
<b>Total - Fiscal 2025 (April 2024 to March 2025)</b>		\$ 440.15	\$ 684.14	\$ -	\$ 21.35	\$ -	\$ 1,145.64
<b>Fiscal 2026-P01</b>		\$ -	\$ 15.61	\$ -	\$ -	\$ -	\$ 15.61
<b>Fiscal 2026-P02</b>		\$ -	\$ 178.11	\$ -	\$ -	\$ -	\$ 178.11
<b>Fiscal 2026-P03</b>		\$ 2,035.93	\$ 187.20	\$ 552.66	\$ 135.11	\$ -	\$ 2,910.90
<b>Fiscal 2026-P04</b>		\$ -	\$ 55.23	\$ -	\$ -	\$ -	\$ 55.23
<b>Fiscal 2026-P05</b>							
Government Healthcare Leadership Meeting - Halifax	Jul-25		6.74				6.74
Healthcare Infrastructure Forum - Halifax	Jul-25		29.64				29.64
<b>Total - Fiscal 2026-P05</b>		-	<b>36.38</b>	-	-	-	<b>36.38</b>
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ 2,035.93	\$ 472.53	\$ 552.66	\$ 135.11	\$ -	\$ 3,196.23

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Eileen MacGibbon  
Title: Vice President Operations, Central Zone  
Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2023 (April 2022 to March 2023)</b>		\$ -	\$ 1,613.54	\$ 995.83	\$ 191.75	\$ -	\$ 2,801.12
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		\$ -	\$ 1,014.60	\$ 1,498.95	\$ 545.54	\$ -	\$ 3,059.09
<b>Total - Fiscal 2025 (April 2024 to March 2025)</b>		\$ -	\$ 569.32	\$ 210.32	\$ 63.31	\$ -	\$ 842.95
<b>Fiscal 2026-P01</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P02</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P03</b>		\$ -	\$ 8.61	\$ -	\$ -	\$ -	\$ 8.61
<b>Fiscal 2026-P04</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P05</b>							
<b>Nothing to report for period.</b>							
<b>Total - Fiscal 2026-P05</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ -	\$ 8.61	\$ -	\$ -	\$ -	\$ 8.61

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Dr. Jean Shoveller

Title: Interim VP Research, Innovation, Discovery, and Innovation Partnerships

Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2025 (April 2024 to March 2025)</b>	\$ -	\$ -	\$ 828.90	\$ -	\$ -	\$ -	\$ 828.90
<b>Fiscal 2026-P01</b>	\$ -	\$ -	\$ 382.25	\$ -	\$ -	\$ -	\$ 382.25
<b>Fiscal 2026-P02</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P03</b>	\$ 860.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 860.60
<b>Fiscal 2026-P04</b>	\$ 854.48	\$ 239.25	\$ 388.21	\$ 62.57	\$ -	\$ -	\$ 1,544.51
<b>Fiscal 2026-P05</b>							
Research Advisory Council Meetings - Halifax	Jul-25			\$ 1,095.14			\$ 1,095.14
<b>Total - Fiscal 2026-P05</b>		\$ -	\$ -	\$ 1,095.14	\$ -	\$ -	\$ 1,095.14
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>	\$ 1,715.08	\$ 239.25	\$ 1,865.60	\$ 62.57	\$ -	\$ -	\$ 3,882.50

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Karen Oldfield  
Title: Interim President and CEO  
Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2022 (September 2021 to March 2022)</b>		\$ -	\$ 356.61	\$ -	\$ 255.84	\$ -	\$ 612.45
<b>Total - Fiscal 2023 (April 2022 to March 2023)</b>		\$ 6,115.79	\$ 1,324.15	\$ 3,122.96	\$ 1,415.32	\$ (1,209.79)	\$ 10,768.43
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		\$ 4,729.18	\$ 2,354.64	\$ 2,667.31	\$ 624.59	\$ -	\$ 9,680.34
<b>Total - Fiscal 2025 (April 2024 to March 2025)</b>		\$ 8,475.00	\$ 2,966.39	\$ 4,713.03	\$ 486.43	\$ -	\$ 16,640.85
<b>Fiscal 2026-P01</b>		\$ -	\$ 124.85	\$ 1,100.06	\$ 161.10	\$ -	\$ 1,386.01
<b>Fiscal 2026-P02</b>		\$ 4,208.44	\$ -	\$ -	\$ -	\$ -	\$ 4,208.44
<b>Fiscal 2026-P03</b>		\$ 2,285.55	\$ 654.06	\$ 2,223.49	\$ 282.69	\$ -	\$ 5,445.79
<b>Fiscal 2026-P04</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P05</b>							
Downtown Meetings - Halifax	Jul-25		12.12				12.12
<b>Total - Fiscal 2026-P05</b>		\$ -	\$ 12.12	\$ -	\$ -	\$ -	\$ 12.12
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ 6,493.99	\$ 791.03	\$ 3,323.55	\$ 443.79	\$ -	\$ 11,052.36

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Dr. Nicole Boutilier

Title: Executive Vice President of Medicine and Clinical Operations

Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2019 (April 2018 to March 2019)</b>		\$ -	\$ 3,473.16	\$ -	\$ 197.34	\$ -	\$ 3,670.50
<b>Total - Fiscal 2020 (April 2019 to March 2020)</b>		\$ 685.29	\$ 8,681.42	\$ 3,106.57	\$ 686.45	\$ -	\$ 13,159.73
<b>Total - Fiscal 2021 (April 2020 to March 2021)</b>		\$ -	\$ 1,792.89	\$ 460.03	\$ 62.42	\$ -	\$ 2,315.34
<b>Total - Fiscal 2022 (April 2021 to March 2022)</b>		\$ -	\$ 2,054.44	\$ 354.99	\$ 35.67	\$ -	\$ 2,791.41
<b>Total - Fiscal 2023 (April 2022 to March 2023)</b>		\$ 5,415.74	\$ 5,418.43	\$ 10,563.90	\$ 1,597.90	\$ -	\$ 22,995.97
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		\$ 1,122.76	\$ 6,309.60	\$ 8,279.11	\$ 1,373.98	\$ -	\$ 17,085.45
<b>Total - Fiscal 2025 (April 2024 to March 2025)</b>		\$ 2,525.84	\$ 5,078.57	\$ 9,868.68	\$ 1,262.65	\$ -	\$ 18,735.74
<b>Fiscal 2026-P01</b>		\$ -	\$ 85.24	\$ 203.88	\$ 49.39	\$ -	\$ 338.51
<b>Fiscal 2026-P02</b>		\$ -	\$ 852.37	\$ 602.48	\$ 98.78	\$ -	\$ 1,553.63
<b>Fiscal 2026-P03</b>		\$ -	\$ 1,681.59	\$ 1,327.60	\$ 297.26	\$ -	\$ 3,306.45
<b>Fiscal 2026-P04</b>		\$ -	\$ 940.04	\$ 1,833.60	\$ 152.66	\$ -	\$ 2,926.30
<b>Fiscal 2026-P05</b>							
SDR Meetings - Halifax	Jul-25		170.47		88.74		259.21
Provincial OpsEx Meetings - Halifax	Jul-25				17.96		17.96
Public Accounts Meetings - Halifax	Aug-25		170.47		17.96		188.43
<b>Total - Fiscal 2026-P05</b>			<b>340.94</b>		<b>124.66</b>		<b>\$ 465.60</b>
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>		\$ -	\$ 3,900.18	\$ 3,967.56	\$ 722.75	\$ -	\$ 8,590.49

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.



Name: Tanya Nixon  
Title: Vice President of Operations for Western Zone  
Reporting Period: August 1-31, 2025

Description	Travel Month	Airfare	Other Transportation (note 1)	Accommodations	Meals	Recoveries	Total
<b>Total - Fiscal 2021 (April 2020 to March 2021)</b>		\$ 436.63	\$ 53.33	\$ -	\$ -	\$ -	\$ 489.96
<b>Total - Fiscal 2022 (April 2021 to March 2022)</b>		\$ 4,827.26	\$ 117.41	\$ 69.51	\$ -	\$ -	\$ 5,014.18
<b>Total - Fiscal 2023 (April 2022 to March 2023)</b>		\$ 5,116.58	\$ 321.69	\$ 182.70	\$ -	\$ -	\$ 5,620.97
<b>Total - Fiscal 2024 (April 2023 to March 2024)</b>		\$ 8,069.10	\$ 484.80	\$ 97.72	\$ -	\$ -	\$ 8,651.62
<b>Total - Fiscal 2025 (April 2025 to March 2026)</b>		\$ 9,955.60	\$ 674.59	\$ 97.70	\$ -	\$ -	\$ 10,727.89
<b>Fiscal 2026-P01</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fiscal 2026-P02</b>	\$ -	\$ 813.69	\$ -	\$ 17.96	\$ -	\$ -	\$ 831.65
<b>Fiscal 2026-P03</b>	\$ 934.45	\$ 1,355.60	\$ -	\$ -	\$ -	\$ -	\$ 2,290.05
<b>Fiscal 2026-P04</b>	\$ -	\$ 1,431.71	\$ 1,488.51	\$ 62.26	\$ -	\$ -	\$ 2,982.48
<b>Fiscal 2026-P05</b>							
SDR/ELT Meetings - Halifax	Jul/Aug-25		352.04				352.04
Provincial OpsEx Day - Halifax	Jul-25		129.50				129.50
Site visits - Lunenburg	Aug-25		121.90				121.90
Site visits/Warf Rat Rally planning - Digby	Aug-25		162.93				162.93
Foundation meeting/Hospice Meeting/Finance team meeting - Yarmouth	Aug-25		223.88				223.88
<b>Total - Fiscal 2026-P05</b>			<b>990.25</b>				<b>\$ 990.25</b>
<b>Total - Fiscal 2026 (April 2025 to March 2026)</b>	\$ 934.45	\$ 4,591.25	\$ 1,488.51	\$ 80.22	\$ -	\$ -	\$ 7,094.43

Note 1 - Other transportation is comprised of mileage, parking, taxis, tolls, and incidental charges

Reported by date expenses/recoveries are posted in SAP.

Amounts include adjustment for HST.