



Unit Name Gyne/Colposcopy Clinic

Unit Location 5th Floor Dickson Building, VG Site

Program Cancer Care and Treatment

Nova Scotia Health Authority Outpatient Service Profile

The purpose of this Profile is to provide Nurses with an overview of each service area.

<u>General Information</u>	
Service	Department of Gynecology, Cancer Care and Treatment Program
Site	5 th Floor Dickson, VG Site
Brief description of the Unit	Primarily procedural clinic for diagnosis, treatment and symptom management.
Unit Orientation	<p>Clinic orientation is 3-4 weeks depending on learning needs/clinical background/experience of new staff member.</p> <p>Prior experience in ambulatory setting, gynecology, surgery an asset.</p>
Number of Beds	4 (+ 1) Procedure Rooms, Patient Education Room. RN assigned to one procedure room, or to education/coordination/telephone care role.

Patient Care

Patient Population	<p>Majority of care is related to abnormal/pre-cancerous pap tests requiring up, diagnosis and treatment. Biopsies, LEEP and Laser Procedures (specialized certification and PPEs required to assist) are performed. Patient education related to risk factors, prevention and health promotion.</p> <p>Patients are also seen for Gyne –Dermatology conditions requiring therapy. Patient education and management of symptoms and side effects.</p> <p>Patients with newly undiagnosed gynecological tumors seen for diagnosis, treatment plan. Also see palliative cancer patients requiring symptom management including paracentesis (drainage of fluid from the abdomen).</p>
Average Patient Age Range	16-80s, majority 20-40s.
Nursing Model of Care	<p>Primary Nursing: _____ Team Nursing: _____ Other: <u>X</u> Total Patient Care: _____ Modified Total Patient Care: _____</p> <p>Other: RN assigned to one procedure room or new patient assessment/teaching/phone care. 1 physician per 2 procedure rooms.</p>

Systems

Medication System	<p>Traditional: <u>X</u> Unit Dosage: _____ Other: _____</p> <p>Other:</p>
Scheduling	<p>Manager: <u>X</u> Self: _____</p>
Average Number of Staff per Shift	<p>Days: RN <u>3-5</u> LPN _____ CTA _____ Evenings: RN _____ LPN _____ CTA _____ Nights: RN _____ LPN _____ CTA _____</p>
Service Hours	Monday- Friday 0830-1630 hrs (no holidays or weekends)
Length of Shift	<p>8hr: <u>X</u> 12 hr: _____ Other: _____</p> <p>Other:</p>

Staff

Staff Mix	RN: <u>100</u> % LPN: <u> </u> % CTA: <u> </u> %
Physician Coverage	On Call: <u> </u> On Site: <u>X</u> N/A: <u> </u> Other: <u> </u>
Multidisciplinary Team Members	Physicians, Medical Students, Clerical and Unit Aide

Required Skills, Qualifications & Experience

RN <i>Registered Nurses provide professional nursing services, deliver health education programs and provide consultative nursing services to promote, maintain and restore patient health.</i>	
• Responsibilities	Patient assessment, education and symptom management; assist with procedures and management of specimens; telephone care. Administration of pre or post procedure PO medications as required. Management of adverse events post procedure (i.e. fainting, excessive bleeding)
• Skills Required	Strong assessment and communication skills, and experience with patient education. Excellent time management, organization and critical thinking. Ability to work closely with physician colleagues. IV initiation (occasional), catheter insertion (rare)
• Additional Responsibilities	Standing majority of the day. Ability to assist with transfer from wheelchair/stretchers to exam table and assist with clothing change (patients can be heavy transfers).
• Additional License/Certification/Education required	Laser certification (potential) completed once in the role.

Completed by: Joy Tarasuk

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